

**DIRECTORATE GENERAL OF HYDROCARBONS**  
**(Under the Ministry of Petroleum & Natural Gas, Govt. of India)**  
**OIDB Bhavan, Tower-A, Plot-2, Sector-73, NOIDA, INDIA**

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Directorate General of Hydrocarbons (DGH) is the technical arm of Ministry of Petroleum & Natural Gas, vested with responsibility of monitoring the activities of various upstream Oil and Gas companies, engaged in exploration and production of Hydrocarbons resources across India, on behalf of Govt. of India.

Being an Industry-centric body, the human resources of DGH has a healthy mix of Govt. sector and Industry professionals, driving the mandate of Govt. of India for the Energy Sector. DGH provides excellent opportunity to professionals to utilize their skills in developing new processes/systems to facilitate better work practices in the Industry, and to directly contribute in framing key policies for the Sector. DGH is a close-knit organization with minimal hierarchy, providing congenial environment for innovative thinking with empowerment, and fosters the spirit of collaboration & teamwork in cross-functional groups.

In order to serve the rapidly changing Industry requirement, DGH invites applications from enthusiastic and result-oriented professionals for the posts of **Consultants/Associates** in the following domains on purely contract basis:

1. **Advisor (Exploration -Geoscientist)**
2. **Advisor (Upstream Policies)**
3. **Sr Consultant (Upstream policies)**
4. **Advisor (Reservoir)**

And one officer on deputation from Central Government/CPSE/Nationalized Banks:

1. **Dy. Director (Co-Ordination)**

Interested candidates are required to send their applications by e-mail on: [dghrecruitment@dghindia.gov.in](mailto:dghrecruitment@dghindia.gov.in), in the prescribed format together with all supporting self-attested documents of relevant qualifications and experience, latest by **30<sup>th</sup> April 2023 (Sunday)**.

Only shortlisted candidates will be intimated and invited for further selection process. DGH reserves the right to reject any/all applications without assigning any reasons thereof. No further communication/enquiry shall be entertained.

Head (HR), DGH  
Email ID: [dghrecruitment@dghindia.gov.in](mailto:dghrecruitment@dghindia.gov.in)

Position:	Senior Consultant/Advisor (Exploration Geoscientist)
Educational qualification	Post Graduate degree with First Class /Division in Geology/ M.Sc or M.Tech in Petroleum Geoscience or Petroleum Geology.
Work Experience: Requisite skill sets::	Relevant Post qualification experience of 30 years or more. Experience in Indian PSU E&P companies as Exploration Geologist along with the exposure to exploration for the overseas Offshore Basins. Thorough knowledge of geology and Hydrocarbon habitat of East Coast Sedimentary basins of India including Deep Capability of mentoring and reviewing G&G projects for Deep Water Exploration including exploratory drilling and appraisal. Prior association of any successful Deep Water Exploration projects other than Indian basins will be given due weightage. Ability to integrate large scale G&G data set, with latest domain knowledge and evaluation & preparation of hydrocarbon prospects maps
Job Description:	Identification of bidding blocks with value addition for Indian (land & Offshore) Basins to attract the Investors.
Age:	Up to 64 years
Remuneration:	Industry-competitive
Tenure of engagement:	02 Years and extendable based on the performance

Position:	Advisor (Upstream Policies) No of Posts: 01
Qualification(s):	Chartered Accountant/Engineering Degree with MBA in Strategy/ Marketing/Finance/Masters in Physics/ Chemistry / Geophysics / Geology from UGC/AICTE
Work Experience	Minimum 20 years of E&P industry experience. Minimum 15 years' experience in national and international Oil & Gas exploration and production. Candidates with experience in fiscal regimes and policy frameworks will be preferred.
Desired skill-sets:	<p><b>Technical</b></p> <ol style="list-style-type: none"> <li>1. Expert working knowledge of provisions of Petroleum Laws, FOI, Export policy, taxation direct as well as indirect, FEMA, Environmental Laws Applicable to upstream sector.</li> <li>2. Able to analyse oil and gas financial projects from Government point of view, using various financial management techniques like NPV, PERT, CPM, IRR, Beta, pay- back period.</li> <li>3. Well versed with the provisions of upstream Contracts.</li> </ol> <p><b>Managerial</b></p> <ol style="list-style-type: none"> <li>1. Able to suggest management on upstream policy aspect.</li> <li>2. Liaisoning with prospective investors indigenous and international, understand upstream policy aspects and able to resolve their suggestions and queries.</li> <li>3. Experience in Stakeholder facilitation/investor engagement /Ease of Doing Business project for Central/State Government/Oil and Gas PSUs</li> <li>4. Good understanding of E&amp;P sector, policy reforms, future initiatives for sector and experience in marketing of Government Policies/Implementations of policy reforms and suggestion for improvements.</li> </ol>
Age bracket (range):	Maximum 64 years, on the date of application
Recommended Source	Upstream
Remuneration suggested: (per month)	Negotiable
Tenure of engagement	2 plus 1 year, extendable on mutual consent and requirement basis

Position:	Senior Consultant
	No of Posts: 01
Working location for the incumbent (s)	DGH with the option of 2 days' Work Form Home in a Month, if family is not residing in NCR
Qualification(s):	Chartered Accountant/Engineering Degree with MBA in Strategy/Marketing/ Finance from UGC/ AICTE
Work Experience	Minimum 10 years of industry experience.
	5 years' experience of E&P industry is desirable.
Desired skill-sets:	<b>Technical</b>
- Technical	1. Expert working knowledge of provisions of Petroleum Laws, FDI, Export policy, taxation direct as well as indirect, FEMA, Environmental Laws Applicable to upstream sector.
- Managerial	2. Able to analyse oil and gas financial projects from Government point of view, using various financial management techniques like NPV, PERT, CPM, IRR, Beta, pay- back period.
	3. Well versed with the provisions of upstream Contracts.
	<b>Managerial</b>
	1. Able to suggest management on upstream policy aspect.
	2. Liasioning with prospective investors indigenou and international on upstream policy aspects and able to resolve their suggestions and queries
	3. Experience in Stakeholder facilitation/investor engagement /Ease of Doing Business project for Central/State Government/Oil and Gas PSUs.
	4. Good understanding of E&P sector, policy reforms, future initiatives for sector and experience in marketing of Government Policies/Implementations of policy reforms.
Preferred status:	Independent consultant, with experience of working in a PSU or Pvt Sector
(Working and below 60 years age or Retired Govt./CPSEs etc.)	
Age bracket (range):	Maximum 50 years.
Recommended Source	Upstream
Remuneration suggested: (per month)	Negotiable
Tenure	3 years, extendable as per requirement

Position:	Advisor (Reservoir)
Qualification(s):	<p>Graduate in Petroleum Engineering or</p> <p>Post Graduate in Geology /Geophysics /Physics/ Mathematics/ Chemistry from UGC/AICTE recognised University/Institution with experience in Reservoir Engineering</p> <p>Desirable: M. Tech in Petroleum / Reservoir Engineering from UGC/AICTE recognised University/institution Minimum 20 years of E&amp;P industry experience</p>
Work Experience	Minimum 15 years' experience in National & International Oil & Gas reservoir management.
Desired skill-sets:	<ol style="list-style-type: none"> <li>1. Sound understanding of fundamental reservoir engineering including modern reservoir evaluation concepts, experience in reservoir development planning and reservoir performance evaluation, reservoir modeling and simulation, reserves estimation and reservoir geology, reservoir management, log analysis, and fair understanding of well completion and intervention.</li> <li>2. Competent to provide reservoir engineering and reserves evaluation expertise to ensure that reservoirs assessment/studies by operating companies are in accordance with best global practices by using the latest technology, software, and data inputs to promote sound management of the oil and natural gas resources as per the objectives of DGH.</li> <li>3. Competent to review &amp; evaluate improved oil recovery and Enhanced Recovery projects. Reservoir performance monitoring of fields and advice on mid-course corrections/measures.</li> <li>4. Well versed to carry out evaluation, assessment and review of Commerciality of Discoveries, Field Development Plans and production performance evaluation. Evaluation of reserves of the fields/blocks to be put up in bid</li> <li>5. Familiarity with diverse Petroleum Engineering software and should be able to mentor and train others.</li> <li>6. Knowledge in reserves estimation and reserves reporting to international standards (SPE/WPC) Sound understanding of PRMS and its guidelines.</li> <li>7. Knowledge of Unconventional Hydrocarbon Reservoir Engineering concepts like CBM. Shale Gas/Oil resources.</li> <li>8. Competent to provide technical support and making technical reports, response and reply pertaining to Reservoir Engineering to various Arbitration matters.</li> </ol>

Preferred status:	Independent consultant, with experience of working in a PSU or Pvt Sector
Age bracket (range):	Maximum upto 64 years on last date of receiving application
Remuneration suggested: (per month)	Negotiable
Tenure of engagement	3 years

Position	Dy Director (Co-ordination)
Working location for the Incumbent(s)	DGH, Noida
Essential Qualification(s): Desirable Qualifications, if any:	Bachelor's degree of a recognized University in any stream Desirable – Bachelor's degree in Law or Master's degree/PG Diploma in Management
Experience profile: i.e. Minimum years of experience	Minimum 5 years of professional experience in the RTI, Parliamentary Questions & Grievances
Desired skill-sets : - Technical - Managerial	Minimum 5 years of relevant experience in Central Govt. or CPSEs of handling MoUs, Agreements, RTI, Parliamentary Questions, Grievances, Administration and other statutory compliances Working knowledge of relevant Rules, Policies and Guidelines Working knowledge of MS Office or any related software
Preferred status: (Working and up to 40 years of age)	Employees working in Central/State/UT Govt services or CPSEs or Nationalized Banks
Age bracket (range):	Not more than 55 years
Recommended sources: <i>/Any CPSEs/Central Govt./State Govt. or any Other Sources)</i>	Central Govt Ministry/Department
Remuneration suggested	As admissible in the parent organization
Tenure of deputation (Extendable up to, if any)	The deputation shall be for a period of five years from the date of joining or until further orders whichever is earlier

**Who can apply for Dy Director (Co-ordination):**

Officers shall be considered for the position of Dy Director (Co-ordination) in DGH where levels/grades would be as under:

**Central Government services;**

Pay Matrix Level	Central Govt. Officers working in Pay Scales (7th CPC)
Pay Matrix level-8	Rs. 9300-34800 4800 GP (CDA) post 01.01.2006)/ Level-8 post 01.01.2016
Pay Matrix level-9	Rs. 9300-34800 5400 GP (CDA) post 01.01.2006)/ Level-9 post 01.01.2016
Pay Matrix level-10	Rs. 15600-39100+ 5400 GP (CDA) post 01.01.2006)/ Level-10 post 01.01.2016
Pay Matrix level-11	Rs. 15600-39100+ 6600 GP (CDA) post 01.01.2006)/ Level-11 post 01.01.2016

**CPSE Pay-scales (w.e.f. 01.01.2017):**

CPSE Officers working in Pay-scale (IDA
70000-200000
80000-220000
90000-240000
100000-260000

**Nationalized Banks:**

In equivalent Pay Levels/Scales/Grades in respective Banks

**TERMS AND CONDITIONS OF DEPUTATION TO DGH:**

<b>Place of posting</b>	NOIDA (NCR)
<b>Deputation Tenure</b>	5 years
<b>Designation at DGH</b>	As per parent Organisation or as specified by DGH
<b>Pay and Allowances</b>	As admissible in parent Organisation
<b>Accommodation / HRA</b>	To be availed from parent Organisation or admissible HRA
<b>Performance Related Pay</b>	As admissible in parent Organisation
<b>Vehicle maintenance/Petrol</b>	As admissible in parent Organisation
<b>Deputation Allowance</b>	As per rules of parent Organisation
<b>Loans &amp; Advances</b>	As admissible in parent Organisation
<b>Benefits and Entitlements</b>	As admissible in parent Organisation
<b>Reimbursements</b>	As admissible in parent Organisation
<b>Medical benefits</b>	As admissible in parent Organisation
<b>Personal Claims</b>	As admissible in parent Organisation
<b>TTA and TA/DA</b>	As admissible in parent Organisation
<b>Training &amp; Development</b>	As admissible in parent Organisation & DGH
<b>Office/Other facilities in DGH</b>	As per DGH rules & practices



### **DURATION OF DEPUTATION**

The deputation shall be for a period of five years from the date of joining or until further orders, whichever is earlier.

### **SUBMISSION OF APPLICATIONS**

Candidates with requisite qualifications and experience should apply in the attached prescribed format (Annexure-C) along with self-attested copies in support of Age, Qualification and Experience, through proper channel, with NOC from their cadre controlling Competent Authority and in accordance with the HR/deputation policy of the respective Organisations.

Applications routed through proper channel must reach to e-mail id: [dghrecruitment@dghindia.gov.in](mailto:dghrecruitment@dghindia.gov.in) by 30<sup>th</sup> April 2023 (Sunday).

Only shortlisted candidates will be intimated and called for online/offline selection process through proper channel. DGH reserves the right to reject any or all applications without assigning any reasons thereof. No further communication/enquiry shall be entertained.

**HOD (HR & Admin), DGH**  
**Email: [dghrecruitment@dghindia.gov.in](mailto:dghrecruitment@dghindia.gov.in)**

**Application for Post/Discipline:\_\_\_\_\_**

(No rows/column should be left blank)

- 1. FULL NAME :
- 2. PRESENT ADDRESS :
- 3. CONTACT DETAILS  
(Mobile, Landline and E-Mail) :
- 4. MS Teams/Skype ID :
- 5. DATE OF BIRTH :
- 6. MARITAL STATUS & GENDER :
- 7. PROFESSIONAL DETAILS OF SPOUSE :
- 8. EDUCATIONAL QUALIFICATIONS:

Paste your recent coloured passport sized

SN	Qualification	College/Institute	University	Year of Passing	Percentage/Grade

(Rows may be added/deleted)

**9. PROFESSIONAL EXPERIENCE (starting from the latest):**

SN	Position Held	Pay (CTC) Per Month	Organisation	From (dd/mm/yyyy) to (dd/mm/yyyy)	Major Responsibilities
1					
2					

(Rows may be added/deleted, Maximum of One additional self-certified signed page may be added)

**10. ACHIEVEMENTS/AWARDS/RESEARCH PAPERS/PUBLICATION IN INTERNATIONAL FORA, IF ANY:**

- i.
- ii.

(Rows may be added/deleted)

**11. CURRENT PACKAGE PER MONTH:\_\_\_\_\_ (Attach copy of latest pay-slip).**

**12. REFERENCES (Please provide two references):**

S.N.	Name	Complete Address	E-mail, Mobile and Landline
1			
2			

It is certified that particulars furnished above are correct and in case if anything is found to be false / concealed, my application may be summarily rejected without any notice/further correspondence.

PLACE:

DATE:

SIGNATURE :

NAME :