

## Bid Document

Bid Details	
<b>Bid End Date/Time</b>	19-11-2021 14:00:00
<b>Bid Opening Date/Time</b>	19-11-2021 14:30:00
<b>Bid Life Cycle (From Publish Date)</b>	90 (Days)
<b>Bid Offer Validity (From End Date)</b>	60 (Days)
<b>Ministry/State Name</b>	Ministry Of Petroleum And Natural Gas
<b>Department Name</b>	Na
<b>Organisation Name</b>	Directorate General Of Hydrocarbons (dgh) Noida
<b>Office Name</b>	Oidb Bhwan, Sector-73, Noida
<b>Total Quantity</b>	1
<b>Item Category</b>	BOQ(BOQ FOR AMC OF WEBSITE)
<b>Years of Past Experience required</b>	3 Year (s)
<b>MSE Exemption for Years of Experience and Turnover</b>	No
<b>Startup Exemption for Years of Experience and Turnover</b>	No
<b>Document required from seller</b>	Experience Criteria,Past Performance,Certificate (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Past Performance</b>	20 %
<b>Bid to RA enabled</b>	No
<b>Time allowed for Technical Clarifications during technical evaluation</b>	4 Days
<b>Evaluation Method</b>	Total value wise evaluation

### EMD Detail

Required	No
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### ePBG Detail

Required	No
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## Splitting

Bid splitting not applied.

1. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
3. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 20% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

## BOQ ( 1 pieces )

Brand Type	Unbranded
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## Technical Specifications

Specification Document	<a href="#">View File</a>
BOQ Document	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

## Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Apurba Das	201301,DGH, OIDB BHAWAN, SECTOR-73, NOIDA	1	21

## Buyer Added Bid Specific Additional Terms and Conditions

1. Buyer uploaded ATC document [Click here to view the file.](#)

2. Bidder shall submit the following documents along with their bid for Vendor Code Creation:
  - a. Copy of PAN Card.
  - b. Copy of GSTIN.
  - c. Copy of Cancelled Cheque.
  - d. Copy of EFT Mandate duly certified by Bank.
3. Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.
4. Buyer Added text based ATC clauses

#### **Technical Eligibility Criteria**

- a. The bidder should have experience in website development business for at least 3 years as on bid closing date. Necessary document is required to be provided in this regard.
- b. The bidder must have experience of developing at least 1 one web site certified by STQC as per specifications of Guidelines for Indian Government Websites (GIGW) and at least 1 one site certified by CERT-IN empaneled agency for website application security during the last 3 years as on bid closing date. Copy of Work Order & completion certificate are to be provided in support of this.
- c. The bidder must have its own development and support centre in NCR. Documentary evidence/ self-declaration in Company letter head giving details is to be provided along with the bid.
- d. All bidders participating in this tender will have to meet the experience requirement as above & cannot be relaxed even for Start-ups & MSEs in accordance with para 3.0 of Ministry of Finance's Office Memorandum No F.20/2/2014-PPD(Pt) dated 20.09.2016, as ensuring application security of Website is of prime importance for DGH & technical capability of bidder in this regard is established through the experience criteria.

#### **Service deliverables**

1. DGH wishes to hire services from prospective bidders to provide Annual Maintenance Services for the existing website of Directorate General of Hydrocarbons [www.dghindia.gov.in](http://www.dghindia.gov.in), along with development of any fresh requirement assigned by DGH.
2. The activities to be carried out during the AMC period:
  - a. Rectification of any programming bug.
  - b. Code changes to implement security recommendations.
  - c. Application and database tuning.
  - d. OS and Anti-Virus maintenance.
  - e. Regular application and database backups at media/locations identified by DGH.

- f. Restoration of application and database in case of server crash/ changeover/ up-gradation etc.
  - g. Telephonic, remote and onsite application support.
3. Any additional development by way of addition of a new feature/ module etc. will be taken up separately. The total number of mandays will be limited to 60.
4. Provision for translation of a maximum of 100 webpages from English to Hindi for new/ modified pages since the website is bilingual (English & Hindi)

### **Additional Development Work**

1. In case of requirement of additional development work, the bidder's resource effort estimation would be approved by DGH. Subsequently, the bidder can raise resource cost along with the next half yearly bill. For that, the bidder is required to quote manpower/developer cost as defined in the price schedule and the quoted rate would be binding on him during the contract period. However, payment would be made on actual utilization of resources/ mandays upon certification by DGH.
2. Development of additional work assigned by DGH must i) conform to GIGW guidelines for govt. websites; ii) ensure that it is disabled-friendly; iii) be accessible on all browsers like Internet Explorer, Mozilla Firefox & Google Chrome; iv) be mobile friendly & iii) ensure that Hindi content is universally accessible by using Unicode compliant font.
3. The development related work will be carried out at the bidder's location with its own development server. The bidder will be required to maintain the development server at its end with the site hosted throughout the duration of the project. Bidder will be required to provision its own development workstations for its developers.

### **Site Availability and Uptime:**

The site has to be available 99.75% of time apart from the DGH permitted planned maintenance activities in a quarter. Any hardware or ISP related downtime will not be considered here. Bidder would be responsible downtime arising out of applications, database, OS, Anti-Virus and other related components.

## Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**