

Bid Document

Bid Details	
Bid End Date/Time	15-02-2022 14:00:00
Bid Opening Date/Time	15-02-2022 14:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	60 (Days)
Ministry/State Name	Ministry Of Petroleum And Natural Gas
Department Name	Na
Organisation Name	Directorate General Of Hydrocarbons (dgh) Noida
Office Name	Oidb Bhwan, Sector-73, Noida
Item Category	Hiring of Consultants - Subject Matter Experts; Energy (Oil, Gas, Power, Renewables); Post Graduate in Domain Area; NA , Hiring of Consultants - Subject Matter Experts; Energy (Oil, Gas, Power, Renewables); Graduate / Post Graduate with Domain Knowledge Expertise; NA , Hiring of Consultants - Management Consultants; Project Management; Post Graduate in Domain Area; NA , Hiring of Consultants - Management Consultants; Investment Promotion, Capacity Building, Policy/Regulatory; Post Graduate in Domain Area; NA , Hiring of Consultants - Technology Consultants; IT Project Management; Graduate / Post Graduate with Domain Knowledge Expertise; Yes , Hiring of Consultants - Technology Consultants; Analytics; Graduate / Post Graduate with Domain Knowledge Expertise; No
Contract Period	1 Year(s)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
SHG Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	5 Days
Estimated Bid Value	35438515
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	State Bank of India
EMD Percentage(%)	0.50
EMD Amount	177193

ePBG Detail

Advisory Bank	State Bank of India
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	14

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

DG-DGH

OIDB Bhawan, Sector-73, Noida

(Directorate General Of Hydrocarbons)

Splitting

Bid splitting not applied.

1. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

2. Short Duration Bid has been published by the Buyer with the approval of the Competent authority due to Emergency procurement of critical products/services.

Additional Qualification/Data Required

Extendability of contract requirement:The duration of the contract shall be for a period of one (01) year. Based on requirement and performance review of the agency during the one year-period and as per mutual agreement between DGH and Knowledge Partner, contract may be renewed for further one (01) year on same terms and conditions.

Scope Of work:[1642500766.pdf](#)

Profile of Consultants:[1642500844.pdf](#)

Pre-qualifications Criteria:[1642500855.pdf](#)

This Bid is based on Quality & Cost Based Selection (QCBS) . The technical qualification parameters are :-

Parameter Name	Max Marks	Cutoff Marks	Qualification Methodology Document
as per bid document	100	60	View File

Total Minimum Qualifying Marks for Technical Score: 60

QCBS Weightage(Technical:Financial):50:50

Presentation Venue: Presentation will be held in online/ offline mode. For online presentation, MS team link will be shared with the bidders. Offline presentation may be given at DGH office , Noida.

Hiring Of Consultants - Subject Matter Experts; Energy (Oil, Gas, Power, Renewables); Post Graduate In Domain Area; NA (1)

Technical Specifications

Specification	Values
Core	
Last 3 years average business revenue from consulting	21 to 50 Crore
Number of Consultants on payroll of firms	5-50
Number of projects completed in India having similar scope & size of proposed project under hiring	1
Consulting Category/ Stream	Subject Matter Experts
Consultant's Profile	Energy (Oil, Gas, Power, Renewables)
Indicative generic Qualification of consultants/ resources/ SME	Post Graduate in Domain Area
Proof of Concept (POC) Required	NA
Total Experience of Consultants/ Resources (in Years)	20 and Above
Deployment of Consultants/Resource	Offsite , Onsite
Certifications	NA
Addon(s)	
Additional Details	
Position of the Consultant	Industry leader
Required Educational Qualification of Consultants	Post-Graduation/ MBA Professional

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Consultants / SMEs	Additional Requirement
1	Ashwini Kumar Talabhaktula	201301,DGH, OIDB BHAWAN, SECTOR-73, NOIDA	1	<ul style="list-style-type: none"> Duration of Hiring of Consultant/SME in months During the Contract Period : 1

Hiring Of Consultants - Subject Matter Experts; Energy (Oil, Gas, Power, Renewables); Graduate / Post Graduate With Domain Knowledge Expertise; NA (1)

Technical Specifications

Specification	Values
Core	
Last 3 years average business revenue from consulting	21 to 50 Crore
Number of Consultants on payroll of firms	5-50
Number of projects completed in India having similar scope & size of proposed project under hiring	1
Consulting Category/ Stream	Subject Matter Experts
Consultant's Profile	Energy (Oil, Gas, Power, Renewables)
Indicative generic Qualification of consultants/ resources/ SME	Graduate / Post Graduate with Domain Knowledge Expertise
Proof of Concept (POC) Required	NA
Total Experience of Consultants/ Resources (in Years)	10 to 14 Year
Deployment of Consultants/Resource	Offsite , Onsite
Certifications	NA
Addon(s)	
Additional Details	
Required Educational Qualification of Consultants	Post-Graduation/ MBA/ B.Tech/ B.E
Position of the Consultant	Oil and Gas Expert

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Consultants / SMEs	Additional Requirement
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S.No.	Consignee/Reporting Officer	Address	Number of Consultants / SMEs	Additional Requirement
1	Ashwini Kumar Talabhaktula	201301,DGH, OIDB BHAWAN, SECTOR-73, NOIDA	1	<ul style="list-style-type: none"> Duration of Hiring of Consultant/SME in months During the Contract Period : 4

Hiring Of Consultants - Subject Matter Experts; Energy (Oil, Gas, Power, Renewables); Post Graduate In Domain Area; NA (1)

Technical Specifications

Specification	Values
Core	
Last 3 years average business revenue from consulting	21 to 50 Crore
Number of Consultants on payroll of firms	5-50
Number of projects completed in India having similar scope & size of proposed project under hiring	1
Consulting Category/ Stream	Subject Matter Experts
Consultant's Profile	Energy (Oil, Gas, Power, Renewables)
Indicative generic Qualification of consultants/ resources/ SME	Post Graduate in Domain Area
Proof of Concept (POC) Required	NA
Total Experience of Consultants/ Resources (in Years)	10 to 14 Year
Deployment of Consultants/Resource	Offsite , Onsite
Certifications	NA
Addon(s)	
Additional Details	
Position of the Consultant	Industry Coordinator
Required Educational Qualification of Consultants	Post-Graduation/ MBA Professional

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Consultants / SMEs	Additional Requirement
1	Ashwini Kumar Talabhaktula	201301,DGH, OIDB BHAWAN, SECTOR-73, NOIDA	1	<ul style="list-style-type: none"> Duration of Hiring of Consultant/SME in months During the Contract Period : 12

Hiring Of Consultants - Management Consultants; Project Management; Post Graduate In Domain Area; NA (1)

Technical Specifications

Specification	Values
Core	
Last 3 years average business revenue from consulting	21 to 50 Crore
Number of Consultants on payroll of firms	5-50
Number of projects completed in India having similar scope & size of proposed project under hiring	1
Consulting Category/ Stream	Management Consultants
Consultant's Profile	Project Management
Indicative generic Qualification of consultants/ resources/ SME	Post Graduate in Domain Area
Proof of Concept (POC) Required	NA
Total Experience of Consultants/ Resources (in Years)	10 to 14 Year
Deployment of Consultants/Resource	Offsite , Onsite
Certifications	NA
Addon(s)	
Additional Details	
Required Educational Qualification of Consultants	Post-Graduation/ MBA
Position of the Consultant	Project Manager

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Consultants / SMEs	Additional Requirement
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S.No.	Consignee/Reporting Officer	Address	Number of Consultants / SMEs	Additional Requirement
1	Ashwini Kumar Talabhaktula	201301,DGH, OIDB BHAWAN, SECTOR-73, NOIDA	1	<ul style="list-style-type: none"> Duration of Hiring of Consultant/SME in months During the Contract Period : 12

Hiring Of Consultants - Management Consultants; Investment Promotion, Capacity Building, Policy/Regulatory; Post Graduate In Domain Area; NA (1)

Technical Specifications

Specification	Values
Core	
Last 3 years average business revenue from consulting	21 to 50 Crore
Number of Consultants on payroll of firms	5-50
Number of projects completed in India having similar scope & size of proposed project under hiring	1
Consulting Category/ Stream	Management Consultants
Consultant's Profile	Investment Promotion, Capacity Building, Policy/Regulatory
Indicative generic Qualification of consultants/ resources/ SME	Post Graduate in Domain Area
Proof of Concept (POC) Required	NA
Total Experience of Consultants/ Resources (in Years)	10 to 14 Year
Deployment of Consultants/Resource	Offsite , Onsite
Certifications	NA
Addon(s)	
Additional Details	
Required Educational Qualification of Consultants	Post-Graduation/ MBA Professional
Position of the Consultant	Investor & Stakeholder Engagement consultant

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Consultants / SMEs	Additional Requirement
1	Ashwini Kumar Talabhaktula	201301,DGH, OIDB BHAWAN, SECTOR-73, NOIDA	1	<ul style="list-style-type: none"> Duration of Hiring of Consultant/SME in months During the Contract Period : 12

Hiring Of Consultants - Technology Consultants; IT Project Management; Graduate / Post Graduate With Domain Knowledge Expertise; Yes (1)

Technical Specifications

Specification	Values
Core	
Last 3 years average business revenue from consulting	21 to 50 Crore
Number of Consultants on payroll of firms	5-50
Number of projects completed in India having similar scope & size of proposed project under hiring	1
Consulting Category/ Stream	Technology Consultants
Consultant's Profile	IT Project Management
Indicative generic Qualification of consultants/ resources/ SME	Graduate / Post Graduate with Domain Knowledge Expertise
Proof of Concept (POC) Required	Yes
Total Experience of Consultants/ Resources (in Years)	10 to 14 Year
Deployment of Consultants/Resource	Offsite , Onsite
Certifications	NA
Addon(s)	
Additional Details	
Position of the Consultant	IT consultant
Required Educational Qualification of Consultants	MCA/ BE or B. Tech in Computer Science

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Consultants / SMEs	Additional Requirement
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S.No.	Consignee/Reporting Officer	Address	Number of Consultants / SMEs	Additional Requirement
1	Ashwini Kumar Talabhaktula	201301,DGH, OIDB BHAWAN, SECTOR-73, NOIDA	1	<ul style="list-style-type: none"> Duration of Hiring of Consultant/SME in months During the Contract Period : 12

Hiring Of Consultants - Technology Consultants; Analytics; Graduate / Post Graduate With Domain Knowledge Expertise; No (2)

Technical Specifications

Specification	Values
Core	
Last 3 years average business revenue from consulting	21 to 50 Crore
Number of Consultants on payroll of firms	5-50
Number of projects completed in India having similar scope & size of proposed project under hiring	1
Consulting Category/ Stream	Technology Consultants
Consultant's Profile	Analytics
Indicative generic Qualification of consultants/ resources/ SME	Graduate / Post Graduate with Domain Knowledge Expertise
Proof of Concept (POC) Required	No
Total Experience of Consultants/ Resources (in Years)	4 to 6 Year
Deployment of Consultants/Resource	Offsite , Onsite
Certifications	NA
Addon(s)	
Additional Details	
Position of the Consultant	Oil and Gas Analyst
Required Educational Qualification of Consultants	Post-Graduate/ MBA/ Engineering

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Consultants / SMEs	Additional Requirement
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S.No.	Consignee/Reporting Officer	Address	Number of Consultants / SMEs	Additional Requirement
1	Ashwini Kumar Talabhaktula	201301,DGH, OIDB BHAWAN, SECTOR-73, NOIDA	2	<ul style="list-style-type: none"> Duration of Hiring of Consultant/SME in months During the Contract Period : 12

Buyer Added Bid Specific Terms and Conditions

1. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of Directorate General of Hydrocarbons payable at New Delhi.

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

2. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

3. Generic

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the file](#)

4. Generic

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- Copy of PAN Card.
- Copy of GSTIN.
- Copy of Cancelled Cheque.
- Copy of EFT Mandate duly certified by Bank.

5. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

i) Only Class-I or Class-II local supplier mentioned in the circular issued by MoPNG vide FP-20013/2/2017-FP_PNG dated: 17/11/2020 and its subsequent amendment, if any, shall be eligible to bid in this tender. In this regard, bidder shall submit an undertaking from the authorized signatory of bidder along with the bid stating the bidder meets the mandatory minimum local content (LC) requirement and such undertaking shall become part of contract.

ii) Purchase preference clauses shall not be applicable in this case.

6. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of Directorate General of Hydrocarbons payable at New Delhi. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---