

DIRECTORATE GENERAL OF HYDROCARBONS

(Ministry of Petroleum & Natural Gas)

OIDB Bhawan, Plot No. 2, Sector 73, Noida -201 301.

Tel No. 0120-247-2000

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NOTICE INVITING TENDER

- 1.0** The HOD (MM), on behalf of the Director General, Directorate General of Hydrocarbons, Noida, invites online e-tender from the reputed firms dealing with disposal of identified e-waste items as mentioned in Annexure – I on “**AS IS WHERE IS BASIS**”. The method of submission of tender, amounts of Earnest Money/Security Deposit and General Terms and Conditions, applicable has been mentioned in Annexure I.
- 2.0** The details of the identified items along with locations have been mentioned in Annexure-II. The proforma for submission of tender has been given in Part-I of Annexure-III (Technical Bid). The documents to be uploaded have been given in Part-II of Annexure-III. The Bill of Quantity (BOQ)/ Commercial Bid/Price Bid is to be given in Annexure- IV. The undertaking to be signed by the contractor/bidder on behalf of his firm is enclosed at Annexure-V, VI,VII & VIII. Online bid submission instructions are enclosed in Annexure-IX.

3.0 Details of e-tender:

E-Tender No.	IT-MISC/2/2023-DGH/C-9939/ENQ-229
Brief Description	Disposal of identified e-waste items on “ AS IS WHERE IS BASIS ”
Type of Bid	Open E-Tender under two Bid System (Techno-commercial Bid & Price Bid)
E-Bid and Original documents submission closing Date & Time	04/04/2024 at 14:00 hrs
Place of Submission of original documents	Tender Box at Gr. Floor, Directorate General of Hydrocarbons (DGH), OIDB Bhawan, Tower A, Plot No. 2, Sector – 73, Noida -201 301, India.
Bid Opening Time, Date & Place	Techno-commercial bid opening : 05/04/2024 at 15:00 hrs Price bid: Opening time and date shall be intimated to technically qualified bidders.
Bid validity	90 days from bid closing date.
Earnest money Deposit/ Bid Security Amount (original receipt to be enclosed with Techno-commercial Bid only)	Rs. 5,000.00 (RUPEE FIVE THOUSANDS ONLY)
Eligibility Criteria	As per Clause 1 of ANNEXURE – I of Tender document (Page 3).

- 4.0** No manual tenders/offline submission shall be accepted.
- 5.0** All the documents in support of eligibility criteria are also to be uploaded along with Technical Bid. The tenderers are advised in their own interest to upload the scanned copies of the desired papers/documents with their bids failing which their bids may be declared non responsive.
- 6.0** The foremost requirement of participation in e-Tender is to have a digital signature.

- 7.0** The Directorate General of Hydrocarbons reserve the right to cancel the e-tender at any time/ stage or relax /amend/ withdraws any of the terms and conditions contained in the tender documents without assigning any reason thereof. Any enquiry, after uploading of the bid shall not be entertained. In case of withdrawal of bid, the EMD will stand forfeited.
- 8.0** The Terms and Conditions of the tender are enclosed (PDF format) and the price (Commercial Bid) in BOQ (Bill of Quantity) format.
- 9.0** Bidders are mandatorily required to conduct an inspection/ assessment of Identified items to verify the physical conditions. No claims/excuses regarding discrepancy in conditions/ quantities of the condemned material/ goods will be entertained after placement of sale order to the firm/vendor.

Manager (MM)
For HOD(MM)